

MINUTES of meeting held 6th May 2009 in the Red Room, Harrold Centre. Meeting started at 7.30pm.

Present: Cllr. J Knight (Chairman), Cllrs H. Bovis, N. Charsley, N, Grout, P. Hickman, C. Thacker, R. Tickle, T. Storer, R. Watts, D. Williams, J. Wingerath.

In attendance: Frank Branston, Chris Petit (Transport), Phil Loughton (P.A.), Colin (Youth).

1. **Apologies:** PC Rob Smith.
2. **Election of Chairman for 2009/10** – C. Thacker proposed J. Knight, seconded by H. Bovis and whole of Council. Election of Vice-Chairman – J. Knight proposed N. Grout, seconded by whole of Council. Areas of responsibility as previous except for Brook (D. Williams), Footpaths (R. Tickle only), Playgrounds (J. Wingerath), Youth Services (T. Storer only).
3. **Disclosure of interests:** point (10) Planning applications – 09/00852/FUL -44 High Street, Harrold – owner of property is known to Parish Council as Parish Council office is rented from him.
4. **Approval of minutes:** minutes of meeting held 1st April 2009 approved as a true record of the meeting.
5. **Matters arising from meeting held 1st April:** Brook – unless Smith & Joan send in their quotation accept the quotation from Shalane. Repairs to the Lock up have been completed. HOCP entrance flooding problem is now resolved by Highways. Highways cannot give a date for completion work to Dove Lane/High Street /Church Walk.
6. **Finance report:** requests for payment were approved. Look into higher interest rate for balance in the Deposit Account. Clerk
7. **Police report:** report circulated from PC Rob Smith to Councillors. This report should be published in the next edition of “The Bridge”.
8. **Borough Councillor’s report:** Borough committees now formed. N. Charsley will chase up the Highways problem with the Dove Lane/High /Street/Church Walk improvements. NC
9. **Frank Branston & Colleagues arrived at 7.50pm:** Welcome from the Chairman. Mr Branston gave an introduction on how staff are settling in to the new Unitary system. More will be known after June 4th Election Day. Questions were then put to Mr Branston from the Parish Council. Finance – next year the Borough Council will try to reduce Council Tax. Bus Services – Borough Council are working on a programme to improve the buses, they are looking at the whole commercial network programme for transport in our village. Parish Council are willing to work with the Borough Council to address the current problems. Refuse collections – at the moment there is no plan to change the weekly collections of general rubbish, the Green and Orange bin system will stay on current two week cycle. Highways – Confirmed that Harrold High Street is a main priority for resurfacing in the next couple of months, Parish Council stressed that the correct treatment is carried out (not just top dressing). Gully emptying – work will start as soon as possible. Sustainable Community Strategy – Mark Barnett should be our contact over any queries with this. Policing – it is very important that all crimes are reported to the Police, no matter how small. Youth – Colin is responsible for Youth. Contact details given to Tricia Storer to follow up any queries. The Chairman thanked Mr Branston and his colleagues for attending the meeting – they left at 9.15pm.
10. **Planning applications: 09/00852/FUL 44 High Street, Harrold** – one and two storey rear extension linking main house to outbuilding and single storey side extension. New railings and gate to High Street. Main area of concern is the delivery of building material, etc , as

the High Street is very narrow at this point. One letter of objection copied to Parish Council. Council recommended a site visit by the Planning Officer to the site.

11. **Areas of responsibility: Cemetery and Church Yard:** Memorial Wall plans not received yet, Clerk to contact Mr Creasey. The new grass cutting contract for 2010 will be looked at in September. Cllr Thacker will lay down the dangerous grave stones that need attention (previous notification was given in 'The Bridge'). **Brook:** silt and rubbish bad at the moment, ask Shalane to clear. **Common Land:** Cllr Bovis will obtain the correct quotation from Brian Knight and a quotation for the plants to go in them. Check with Maureen at the Centre that she would be willing to water the plants when in situ. **Footpaths:** no problems. **Public Relations:** 9th May Open morning, leaflets and posters. Clerk has submitted article for June/July 'Bridge'. New passwords/email addresses to be forwarded to Councillors who have changed their responsibilities. **Highways/lighting:** main issues are resurfacing the High Street, Dove Lane/High Street improvements and drains. Cllr Hickman and Clerk. **Youth:** Cllr Storer circulated her proposal for youth activities development. An advertisement is going into the next 'Bridge' for a professional youth worker to run the Youth Club (target age is 13 – 16 year olds). **Harrold Centre:** request the Red room is cleared each month for the Parish Council meeting. Village marquee – who is responsible for this (is it Pit Run committee? Cllr Wingerath to find out. **NHW:** Clerk reported that several areas still need cover from representatives. Ringmaster system is working very well (computer automated service from the Police) – need to encourage more parishioners to join up.
12. **Reports from parish Council Representatives:** Playing Field Association – good Car Boot sale recently held. Horse Chestnut trees within the field need attention, at least one needs felling due to disease, and others need cutting back and dead wood removed (responsibility of H.P.F.A.). Harrold on Line – some funding has come in. We have informed them that it could be hosted off of the Parish Council website if necessary.
13. **Correspondence:** a list of correspondence was circulated to all councillors, see appendix (i). Actions to be carried out by the Clerk.
14. **Summary of Actions:** Clerk to follow up any necessary correspondence from point (13). Leaflets/posters for 9th May. Clerk to look into higher interest rates for deposit account. Cllr Wingerath to find out who is responsible for the village marquee. Clerk to contact Mr Creasey.

There being no further business, the meeting finished at 10.30pm.